

Washington Traffic Records Committee September 12, 2005 Meeting Minutes

Scott Bream DIS
Dan Belles WSP
Dan Davis CRAB
Margaret Eby DOL
Kendra Hensley DOL
Roger E. Horton WSDOT
Nadine Jobe WSDOT
Dave Koch DIS
Brian Limotti WSDOT

Liana Liu FHWA
Chris Madill WTSC
Mike Martin WSDOL
Phil Salzberg WTSC
Kathy Schmitt DOH
Paul Sullivan WSDOT
Anna Yamada WSDOT
Don Zimmer CRAB

Welcome and Introductions

Information and Discussion

DIS eTRIP RFQQ: Scott Bream, DIS

RFQQ was released last Friday, September 9, 2005, as a Traffic Records initiative. In March 2005, a top to bottom, front to back development process was conducted.

How will it interface with Jindex? RFQQ process will require us to work with AOC, DOL, DOT, exploring how the JINDEX will serve as the message transport to move information around to needed agencies. The RFQQ has been written to include the provision of all work necessary to make the JINDEX capable of distributing Citation and Collision data to the respective agencies.

Additional information regarding this project and the procurement announcement can be viewed at: <http://techmall.dis.wa.gov/procurement/procurement.aspx?pid=127>

A total of 64 vendors have expressed interest in the RFQQ consisting of information networks, data developers, web designers, and more.

The current RFQQ schedule is as follows:

1. **September 23:** Responses are due
2. **October 10:** Announcement of selected vendor
3. **October 13:** Begin contract negotiations
4. **October 24:** Finalize contract
5. **November 7:** Work begins (rough date)

Scott asked for oral interviews with the top two or three firm unless there is a clear choice.

eTRIP Steering Committee – representatives from eTRIP partner agencies have been authorized to review and submit comments/changes to work product. Evaluation of RFQQ early October 2005.

Phase 1: Design

Charter - November 2005

Requisition documentation - November 30, 2005

Design Documentation - January 5, 2006

Pilot Test - January 5, 2006

Phase 2: Develop

Web service exchanges criteria with necessary agencies to be conducted on February 9, 2006

Phase 3: Implement

Implementation plan - February 23, 2006

Deployment of service - March 9, 2006

Testing and Validating - March 30, 2006

Final deliverables acceptance and completion - April 6, 2006

Committee to evaluate RFQQ (evaluation team) consists of:

- 3 people from SECTOR project team
- 3 people from technical side
- 3 people from financial side

Discussion was held regarding who can/should participate. Dan suggested full participation and acknowledged that AOC was not at the table during this meeting therefore further discussion on this topic may need to wait. In addition, DOT, WSP, & AOC technical staff will need to be included in the evaluation committee. Point of contact is Dan Belles.

Scott Bream welcomes your input and can be reached at his DIS #360.752.6029 scott@dis.wa.gov

On-line CLCF (county location collision form) Project: Warren Stanley

Department of Transportation locates collisions on state routes. Collisions that occur on county roads require a copy CLCF (county location coding form) to be sent back to the county engineers for more detailed location information.

Currently this entire process is done by paper and is mailed back and forth. The On-line CLCF project attempts to automate this process by providing county engineers access to a secure site to view an image of collisions occurring within their jurisdiction. Engineers will be able to enter the location information on-line and securely transmit that data to WSDOT. County engineers are issued user names and passwords to access the site. The web structure is 95% built and agreed upon (location and ownership of roads). Involved parties are working on the exception patterns and plan to wrap it up in a month. When this process is completed it has been estimated to save 22,000 generated and duplicated forms per year.

Collision Date Timelines Update: Roger Horton WSDOT

This project has come to a close; we are currently within two months from collision date to data entry date, data entered this quickly is considered to be up

to date. Roger noted that staff did a great job on this project and has relocated themselves due the end of this project's work.

SECTOR Software (demos and Communication) Dan Belles WSP

Dan has been conducting software demonstrations with various groups such as: Bellingham Police Department, IT records, and other related entities. Dan reported quite a bit of interest and involvement from the law enforcement community. A prototype demo in Spokane was conducted on September 22nd. The first and second prototypes were conducted, evaluated, and feedback was given to IDMS for further customization. The next demonstration will be held in Redmond.

The project group is excited about the program, eager to get software and hardware into police cars and integrated into the cadets training program. Hardware for the initial group of users has been ordered. Dan reported good communications and involvement at the Criminal Record Conference in Wenatchee.

Upcomming conferences:

- WASPC – fall conference
- DUI conference in December

Other agencies working on:

- 2-D barcode
- Signature legislation – WASPC has not made the decision to sponsor the legislation. Washington State Patrol may be approached next to learn what kind of a priority this is for them in the legislative session. WTSC may also be approached to move this priority through the legislative process.

Kendra reported that Bill Kehoe is expected to make a decision on what's required of DOL. This will include expectations, timelines, and overall assessment of the agency's involvement.

Traffic Record Forum – event highlights: Chris Madill TRC

Chris Madill (WTSC), Paul Sullivan (WSDOT), Nadine Jobe (WSDOT), Roger Horton (WSDOT), Phil Salzberg (WTSC), Marcia Marsh (WTSC), Angie Davis (WSDOT), Marlene Boisvert (WSP) and Anna Yamada (WSDOT) all attended the conference in Buffalo, New York. Chris reported an emphasis on federal agencies. The conference was described as useful for monitoring and gathering requirements. Attendees expressed some disappointment in the states' involvement in the conference and noted a redundancy from last year. Chris and others believe that this group can contribute significantly to the conference program and suggests we do so by planning our presentations for 2006. Nadine and Roger emphasized the importance of handouts to complement presentations at the conference.

Event Data Records – Black Box – Roger Horton

If a box is present in a vehicle you can download data such as speed, how quickly the driver's foot hit the brake, etc. Committee members discussed if this will be a source for agencies to gather collision data. Are other agencies discussing this method of data collection? Nadine asked if there is an industry standard from which data has been, or will be, collected. Chris offered to research the event data records (EDR) issue and report at a future TRC meeting.

TRC website update: Chris Madill

The following are options on the site:

- What's new?
- About TRC
- Oversight committee page
- Meetings – Agenda and minutes
- Documents
- Presentation
- Projects (eTrip – listed separately)
- Related links
- eTRIP details

Next meeting: October 3, 2005 from 1:30 – 3:00